

Examination Guidelines

Officials

Dr. B.C. Sobha, Principal
Dr. S. Sreelatha, Controller of Examinations
Mr. G.S. Anu Sankar, Assistant

Rules Regarding Assessment

There shall be both formative (continuous internal assessment) and summative evaluation to ensure objective assessment of B.Ed/M.Ed/M.phil students.

Formative Evaluation

Formative evaluation will be in terms of Class test, Online test, Open book examination, Seminar, Suggested activities and Online submission of assignments

Components of Internal Assessment (CIA)

Average of three tests (1 Online test, 1 Open book examination, 1 Class test)	-	10 Marks
Seminar	-	5 Marks
Suggested activities (Any two)	-	10 Marks
Online submission of assignments	-	5 Marks

Summative Evaluation

There shall be external examination for theory at the end of each semester, for odd semester in the month of December/January ; for even semester in May/June. Practical examination will be conducted in each semester from the academic year 2018-19.

Online Examination System

Online tests are conducted as a part of formative evaluation (Internal assessment). It is a multiple choice question(MCQ) based examination.

Supplementary Examination (Internal and External)

If any candidate fails to appear for CIA tests due to genuine reasons, retest will be conducted on due representation to the Principal. Supplementary examination will be conducted

within one month of declaration of results at the end of fourth semester for theory and practical courses.

Photocopy of the answer scripts

There is a provision for obtaining photocopy of the answer scripts on remitting the fee prescribed by the college.

Revaluation

Candidates can apply for revaluation within ten days of publication of result by paying necessary fee prescribed by the college.

Improvement of marks.

A candidate who passes a course in the first attempt can reappear for the same course in the succeeding End-of-Semester Examination , to improve his/her marks/ Grade point.

Re-appearance for improvement is allowed only for theory course in all semesters, except for the fourth semester. Revised mark statement will be issued after withdrawing the previous one, if there is improvement in marks. In case of no change in marks, original marks statement issued will be retained.

Reappearance

A candidate can appear for arrears in both theory and practical courses in any semester.