

N.V.K.S.D. College of Education (Autonomous), Attoor
Academic & Administrative Audit Report
Academic Year: (2022-2023)

A. Date: 06-05-2023

B. Venue: N.V.K.S.D. College of Education (Autonomous), Attoor

B. Members of External Academic and Administrative Committee

i) Chairperson

Prof. (Dr) Achuthsankar. S. Nair

Department of Computational Biology & Bioinformatics,
University of Kerala.

ii) Member

Prof. (Dr) Rajeswari K

Former Principal,
Institute of Advance Study in Education,
Thiruvananthapuram.

N.V.K.S.D. College, an autonomous institution affiliated with the Tamil Nadu Teacher Education University, Chennai, is dedicated to the noble mission of nurturing socially responsible and value-driven teaching professionals capable of meeting the expectations of both society and the nation. Over the past six decades, the college has earned a stellar reputation in teacher education, providing tertiary level training supported by a committed management, principal, faculty, students, and various stakeholders.

The college management, driven by a fervent desire to contribute to the nation's development by producing skilled human resources, is wholeheartedly devoted to furnishing students and faculty with the necessary resources and facilities.

During a comprehensive audit conducted by our team, it was found that the academic units, administrative offices, and central facilities of the college are adequately staffed and efficiently managed. While the purpose of our audit is not to criticize or pass judgment, but rather to offer constructive guidance for continual growth, the faculty and principal responded positively to our inquiries, making the exercise mutually beneficial and constructive.

We express our sincere appreciation to the management, principal, faculty members, and non-teaching staff for their cooperation throughout the audit process. We extend gratitude to the management for their invitation and unwavering support.

It's important to note that the observations and opinions presented in this report, while made in good faith, may not always accurately reflect the current situation and should not be construed as definitive judgments. Our aim is to contribute positively to the advancement of the institution.

General remarks:

The Setting and Response

The Audit Team's investigation provided a comprehensive insight into the operations and roles of the Institute. The Audit Team was granted unrestricted access to all departments and units within the college. We extend our sincere gratitude for the support and cooperation received from the faculty members and technical staff across various departments and office.

Staffing and Scope of Work

- Generally, the departments boast adequate staffing, with clearly delineated job roles for faculty members.
- All 15 faculty members hold commendable qualifications, either possessing SLET/NET certifications or holding Ph.D. degrees.

- Faculty members demonstrate an ability to express their perspectives and ideas freely, without any apprehension of bias.
- The system fosters an environment of mutual trust and equitable treatment, ensuring that all individuals have equal opportunities.
- It is encouraging to observe that each segment operates as an autonomous entity, pursuing its specific goals and objectives while collectively contributing to the realization of the institution's Vision and Mission Statements.

Academic

- It is apparent that the majority of departments prioritize pedagogy, yet all possess the capacity to engage in research activities.
- The college has established an effective mechanism for developing curricula across its academic programs.
- As an autonomous entity, the college has the authority to introduce pioneering courses.
- The college maintains direct communication with stakeholders, incorporating their perspectives into implementation strategies.
- Departments enjoy autonomy in devising instructional methods as needed.
- The curriculum demonstrates flexibility.
- Several departments have the capability to offer add-on courses and certificate programmes.

Teaching & Learning

- Drawing upon extensive experience in conducting similar assessments, the Audit Team commends the systematic implementation of teaching and learning strategies.

- While many faculty members predominantly employ conventional teaching methods and lack innovation, it is recommended that each faculty member endeavors to develop ICT-based learning resources.
- Guest lectures, participation in conferences, and workshops are sufficiently encouraged across all departments, with efforts made to ensure constructive student engagement during such events.
- Student mentoring programs are effective, and remedial classes are provided as needed.
- The college boasts a commendable number of qualified candidates, contributing to its strength.
- Encouraging more students to enroll in MOOC/ Swayam courses is advised.
- The Management demonstrates due diligence in arranging teaching practices in nearby schools.

Research

- a. Knowledge creation, being one of the mandates of higher education, need to be given the priority it deserves.
- b. It is not in the interest of the institution to keep the focus out of research, compared to the number of Ph.D. holders.
- c. The Faculty Members may be sensitized on various funding agencies and the benchmark for publications. They should be encouraged to apply for funded projects.
- d. The institution should identify the innovations of the Faculty and the Students and should encourage them to file patents

Extension and Collaboration

- It is recommended that all departments consider engaging in domain-specific outreach activities and devise plans for socially relevant extension work within their respective domains.
- The Audit Team acknowledges the importance of establishing connections with industries and neighboring colleges.

Examination and Results

- It is reassuring to observe the transparency maintained in the college's examination system.
- Faculty members demonstrate dedicated efforts in carrying out their examination duties.
- The integration of ICT in the examination processes is deemed satisfactory.
- There have been minimal complaints regarding the evaluation process.
- Both formative and summative assessments are conducted with utmost diligence.
- The college has achieved a commendable pass percentage.

Infrastructure and Administration

- The office administration effectively manages inventory, purchase registers, and accounts statements.
- Emphasis should be placed on maximizing the use of office automation.
- Interactions with students reveal that the administrative sections efficiently cater to their needs.
- It is evident that the office effectively serves the stakeholders.
- Infrastructure needs are thoroughly assessed.
- Buildings, laboratories, and offices are well-maintained.
- The campus is kept clean and orderly.

- While laboratories are maintained excellently, further equipment enhancement may be considered.

Library

- While the number of volumes and titles may be somewhat limited, the library satisfactorily meets the students' requirements.
- Measures should be implemented to encourage faculty members to utilize the library resources.
- The availability of e-link access in the reading room greatly benefits students.
- Establishing a competitive examination corner within the library can aid students preparing for such exams.
- The library may consider adopting natural/organic methods for book preservation, as seen in many other libraries.

IQAC

- The Audit Team commends the effective quality sustenance initiatives undertaken.
- Timely submission of AQAR (Annual Quality Assurance Report) and other reports is imperative.
- Enhancements in the realm of research and the prioritization of quality metrics in publications could serve as the next focal point for IQAC.

Student Activities

- The college offers ample opportunities for students to showcase their inherent talents.

- Students actively organize numerous events within the college and excel in participating in programs hosted by other institutions.
- It is recommended that students be encouraged to participate in National/State-level competitions such as the My Idea Contest, thereby expanding their innovations and visibility beyond the institutional level.
- A well-established mechanism is in place for addressing student grievances.

Stake holders' views

- The college management has instilled a strong sense of confidence among all stakeholders.
- Students enjoy their campus experience and have open communication with faculty members.
- Students express satisfaction with the opportunities provided for showcasing their talents.
- There are no instances of discrimination based on religion or community within the campus.
- Staff members receive limited financial support for their professional endeavors.
- In conclusion, the Audit Team offers the following observations:
- The institution has demonstrated commendable performance across its activities, with opportunities for improvement in curriculum design, research, and extension activities.
- It is recommended that the college advocate for the inclusion of innovative courses in the curriculum by collaborating with the university.
- Greater emphasis on outreach activities and the implementation of Management Information Systems (MIS) for effective governance is encouraged.

- The institution upholds commendable practices that should be institutionalized for long-term benefit.
- With the continued support of the management, the inspiring leadership of the Secretary and Principal, the dedicated service of the faculty and staff, and the committed students, the college is poised to achieve excellence in the near future.

Once again, the Audit Team extends its gratitude to the management, Principal, Deans, Heads of Departments, teaching and non-teaching staff members for their cooperation throughout the visit.

The Audit Team wishes the institution continued success in all its endeavors.



(Prof. (Dr) Achuthsankar .S. Nair)



(Prof. (Dr) Rajeswari)